

Terms and Conditions of Booking and Training with Advanced-Trainings.co.uk

1. Registration

Upon completing and submitting your registration form you will get an email receipt containing payment instructions. Your place is only fully booked on receipt of payment.

2. Cancellations, withdrawals & refunds

Interim Coronavirus (CoVid-19) Cancellation Policy:

- **A full credit towards a future training or products (distributed by Advanced-Trainings.com) of your choice is available if you decide to cancel due to any COVID-19 concerns.**

100% refund or credit (your choice):

- in the unlikely event that a course date is rescheduled or cancelled by Advanced-Trainings
- any time you send someone in your place. Otherwise:

If you withdraw or know you will be unable to attend the course, you can cancel in writing. The following rules will apply:

- If you withdraw up to 6 weeks prior to the course start date: you will receive a full refund minus an administration fee of £50.
- If you withdraw from 6 weeks to 7 days prior to the course start date, you will receive a 50% refund.
- If you withdraw less than 7 days prior to the course start date, fail to attend the course or leave during the course, there will be no refund.

Exceptions to refund policies can be requested in the case of serious or contagious illness. Please include documentation, e.g. verification letter from a doctor etc., with your request for any exception and allow up to 2 weeks for a response. An administrative fee of £50 will apply.

If the refund is approved by Advanced-Trainings.co.uk, it will be made by bank transfer to your nominated bank account.

Advanced-Trainings.co.uk is not responsible for participant travel and accommodation or any expenses associated with attending a course. We recommend travel insurance for this reason.

3. Running of the course

To guarantee the optimal running of the course, we determine a minimum and maximum number of course participants.

Should the minimum number of course participants not be reached, the course can be cancelled without replacement dates. In that event any course fees already received will be refunded.

Should the maximum number of course participants be reached, a wait list will be opened.

Places on the course will be allocated on a first come first served basis, determined by receipt of payment.

4. Course organisation and changes

While we make every effort to run the course as stated, we reserve the right to move or cancel the course.

Should the course tutor become unavailable, Advanced-Trainings.co.uk will make every effort to reschedule the course, although this cannot be guaranteed.

Notice of any substantive changes will be posted to all course enrollees by email.

5. Course exclusion

Advanced-Trainings.co.uk reserves the right to deny or revoke any enrolment and course participation for non-compliance with its requirements and ethical guidelines, at its sole discretion. There will be no refund of the course fees.

6. Insurance & liability

Every course participant arranges their own insurance.

Course participants assume all liability and risk associated with performing, practicing, receiving, and learning the material taught, and agree to release and indemnify Advanced-Trainings.co.uk, its instructors, hosts and contractors from any and all liability.

7. Confidentiality

Advanced-Trainings.co.uk is committed to protecting your privacy and the security of your personal information. Any information collected (including personal details, name, address, telephone number, email address, transaction information) are deemed confidential. We will never sell, rent, trade or swap your personal information with any company or individual for any reason except as required by law or without your express permission.

This confidentiality clause does not apply to any information in the public domain or that we receive from a third party as non-confidential information.

8. Intellectual property

Advanced-Trainings.co.uk has intellectual property rights to all content, pictures and text on the website, unless stated otherwise. You may only use this material with the expressed written approval from Advanced-Trainings.co.uk

9. Our right to vary these terms and conditions

We reserve the right to revise and amend the terms and conditions from time to time.

London, 12 March 2020